

Rhema Performance Management Courses

Course Title: Performance Management Skills

Duration: Two Days

Course Objectives:

As a result of this course you will be able to:

- Understand how to obtain high performance and provide high satisfaction for people and teams
- Set and agree clear performance measures
- Plan the effective use of resources; monitor plans and provide feedback to people
- Use coaching skills to improve and develop people's performance
- Use tools and techniques to increase people's job satisfaction

Course Content:

- What are the needs of the organisation, the manager, and the employee?
- How to set and agree performance measures for individuals and teams
- Planning the effective use of resources
- Monitoring progress and giving feedback
- How to identify and solve performance problems
- The manager's coaching role
- How to establish a coaching relationship
- Tools and techniques for improving an employees' job satisfaction
- Reviewing performance and satisfaction; identifying development needs